

## 2024 Memorial Drive United Methodist Church Grant Eligibility and General Information

Thank you for your interest in Memorial Drive United Methodist Church's (MDUMC) 2024 grant application process. MDUMC shares God's grace through the awarding of community grant funds to nonprofit organizations. These gifts help meet the critical needs of food, housing, medical care, employment, education, and other life essentials. Nonprofit organizations that have an affiliation with Memorial Drive United Methodist Church through outreach activities, funding, or volunteer participation receive priority consideration.

Please review instructions and deadlines carefully.

### Funding Policies

- We will fund new programs and ideas that address critical or basic needs.
- We will fund the expansion of an existing program if it can be shown that such expansion will enhance the overall impact the program provides to the community.
- We will fund small capital or renovation projects.
- We will fund requests for existing programs that represent a direct pass through of purchased materials and supplies.
- We will fund personnel expenditures only when they are directly associated with new and expanded programs and services and when it can be shown that there is a plan in place to continue that funding in future years.
- We will not consider funding the maintenance of general overhead and operating expenses.
- We will not fund requests for unrestricted funds for capital campaigns.
- We will not fund grants to individuals.
- Grantees must apply annually; multi-year requests are not considered.

### Program Criteria

The organization and the project for which funds are requested must exhibit:

- High probability for a successful program.
- Sound financial accountability and program evaluation.
- Qualified staff and responsible Board of Directors.
- Grant will make appreciable difference to the project.
- Program will fulfill a need in the community.

### Grant Submission Criteria

Grant application must be received by Wednesday, July 31, 2024.

- 1. Hand delivered or mailed to the address below.**
- AND**
- 2. Emailed to [kellywilliams@mdumc.org](mailto:kellywilliams@mdumc.org) in PDF format.**

Mailing Address:

Memorial Drive United Methodist Church

12955 Memorial Drive  
Houston, Texas 77079  
Attention: Kelly Williams

Late submissions will not be considered. Results of the application process will be communicated by October 15, 2024.

If you have questions about the process or application, please direct them to Kelly Williams at [kellywilliams@mdumc.org](mailto:kellywilliams@mdumc.org) or (713) 468-8356.

Thank you,

Memorial Drive United Methodist Church

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<b>Organization Details</b>	
Legal Name of Organization	Date of Application
Address	Executive Director
City, State, Zip Code	Organization Contact
Phone Number	Email Address
Organization Website	How many individuals does your organization serve annually?
EIN Number	Is your organization an IRS (c)(3) not-for-profit? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please attach a copy of your IRS determination letter. (required)</i>

**Affiliation** – Grants will be prioritized based on affiliation with Memorial Drive United Methodist Church.

Is your organization affiliated with the United Methodist Church?                      Yes                      No

Is your organization supported by Memorial Drive United Methodist Church?                      Yes                      No

If yes, how?                      Financial                      In-kind                      Partnership

Do members of Memorial Drive United Methodist Church volunteer with your organization?

If yes, how many? \_\_\_\_\_                      No

If your organization is supported by another United Methodist Church, please provide name(s):

**Organization Information** – Please provide the following information:

- Summarize your organization’s history
- State the organization’s mission and goals
- 2024 Board Roster
- What is your total annual budget?
- What is your primary source of annual funding?
- What percentage of the Board of Directors financially supports the organization?
- What percentage of your budget is spent on programs and services?
- What percentage of your budget is spent on administrative and fundraising expenses?

**Grant Information** - Please provide a brief written proposal that includes the following:

- Purpose of grant, including the project requested to be funded.
- Grant amount requested.
- What problem or opportunity does this project address?
- Who are the clients?
- How is success defined?
- What outcomes are anticipated?
- Is this a new program, pilot program or expansion of an existing program?
- Any other pertinent information.

**Other Information**

- Please share any additional information we should know about your organization. (250-word limit)

